



**Superintendent Council Meeting Minutes**  
**December 8, 2020**  
**1:00-2:00 p.m.**

Patrick Gordon called the ZOOM meeting to order at 1:00 p.m. Patrick Gordon, Mark Matuska, Belinda Selfors, Chris Staloch, Dr. Joey Page, Craig Schlichting, Gregg Slaathaug and Dr. Tamara Champa were present.

Motion by Gregg Slaathaug, seconded by Craig Schlichting, to approve the agenda and the November 18, 2020 meeting minutes as printed. Motion carried unanimously.

Guest: Denise Flynn

**Third Party Billing update** - Denise Flynn shared an update on Third Party Billing. Settle up is in process and funds should be coming through soon. Reminded superintendents to be sure information in SEDRA is entered correctly and completely. Be sure that all PCA's have completed the PCA training and that Denise has a copy of their certificate on file.

**Special Education update** - Shared ParaPro testing information with Superintendent. ParaPro tests are given once a month at the ZED District Office. ParaPro is required for Title 1 paraprofessionals. Some districts require it for all paraprofessionals. Infinitec updates were shared including Autism updates and paraprofessional webinars. SpEd Forms 2.0 is online and available for upgrading and will be required in 2 years. ZED will be in touch with training information for the new system. Patrick is working with coordinators in preparation of the update. Amy Rice and Hazel Ashbeck, ZED BCBA's, are currently offering their services for general education students due to fewer students currently in the school buildings. Shared ZED updated enrollment information with superintendents.

Dr. Tamara Champa left the meeting at 1:25 p.m.

**New Facility update** - Patrick shared facility updates with superintendents (handouts shared). Discussed timelines for preconstruction, construction, financial, Parameters Resolution, True Interest Cost, and the sale of the ZED District Office and ZED South Campus buildings. Viewed and discussed the floor plan of the new facility.

**Equity Training with MN Centers of Excellence:** January 20, 2021 from 10-11am

**Next Meeting:** January 20, 2021 @ 1:00 p.m. via zoom

Submitted by,

Jennifer Butts  
Recorder

**Handouts:**

Third Party Billing update  
ZED Current Enrollment  
ZED New Facility Details  
ZED Certificates of Participation - December 3, 2020  
ZED New Facility Floor Plans